



# Group Volunteer Sign-Up

Date: Saturday, September 15, 2012

Location: **Decatur Family YMCA**

1100 Clairemont Ave, Decatur, GA 30030

Name of Group: \_\_\_\_\_ # of Volunteers \_\_\_\_\_

## Main Contact Information:

Contact's name: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Circle one: (Cell/Home/Work)

Alternate Phone: \_\_\_\_\_ Circle one: (Cell/Home/Work)

Email: \_\_\_\_\_

Additional notes about your group: \_\_\_\_\_

T-Shirts: \_\_\_\_ Yes, see order form. \_\_\_\_ Uniforms \_\_\_\_ No

## How would you like to serve?

**Pre-Event Setup and Food Pickup** (10:00 a.m. to 5:00 p.m.)

This includes decorating, balloon-inflating, and other sundry tasks, as well as driving to some restaurants to pick up their food.

Do you have a truck or large-capacity vehicle that you could use to help?

**Event Staff** (3:15 p.m. to 8:00 p.m. – includes orientation and pizza snack with beverage.)

Please be at the YMCA early to give you time to park and to find the training area in the gym. The session begins at 3:15 p.m. sharp. Be sure to wear comfortable shoes!

Below are the volunteer areas. Please mark your 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> choices, but *please be flexible* – we may have to split your group into several areas or assign you to a task you did not request. Descriptions of the roles are on the reverse side of this form.

____ Food Serving	____ Parking Lot/Supply Room
____ Child Care/Bounce House (outside)	____ Silent Auction
____ Troubleshooter/Relief Volunteer	____ Registration/Ticket Sales

**Post-Event Cleanup** (8:00 p.m. to 10:30 p.m.)

If you have already signed up to volunteer and would like to stay to help clean up, please also check here. Includes deflating the bounce house, cleaning up trash, etc.

Do you have a truck or large-capacity vehicle that you could use to help?

**Thank you in advance for your help on this fun, busy, and very important day!**

Please fax, email, or mail this form back to Sue E. Holec at 404-370-1413, [sue@decaturcooperativeministry.org](mailto:sue@decaturcooperativeministry.org) or DCM, PO Box 457, Decatur, GA 30031. Thank you!



# Volunteer Service Position Descriptions

Some of these positions may seem more glamorous than others, but be assured, they are ALL very important! Please choose the one that best fits your gifts!

**Food Serving:** As one of 2-3 volunteers at each restaurant's food station, you will help portion food and encourage visitors to sample it. Make sure any long hair is tied back. Serving gloves and aprons will be available.

**Child Care/Bounce House:** The YMCA will provide a child care room with certified child care attendants. DCM will provide volunteers to supervise the bounce house, and provide general supervision in the outdoor playground area. (Parents will have to stay with their children for outdoor activities.) Volunteers must have a winning attitude and love for children!

**Troubleshooter/Relief Volunteer:** Your job will simply be to help out wherever needed. This may mean refilling ice, emptying the trash, replenishing the volunteer snacks, and filling in for volunteers on a break. This position is best for people who have volunteered at Garden of Eatin' at least once before and are good at thinking on their feet.

**Silent Auction:** You will be our sales associates! Help set up the auction items, supervise bidding, and close out the auction at the appropriate time.

**Parking Lot/Supply Room:** You will trade off throughout the event – half the volunteers in each position. You will help guide visitors to parking, direct them into the event itself, empty trash, and replenish restaurant vendors' supplies.

**Registration/Ticket Sales:** These volunteers must be very organized and good with money. You will check people in, take payments, and help process auction purchases.

